"Your Community, Your Library"

CEDAR MILL COMMUNITY LIBRARY ASSOCIATION
Annual Report

46th Annual Meeting October 19, 2021

[Cedar Mill & Bethany Community Libraries]

[Washington County Cooperative Library Services]
CEDAR MILL COMMUNITY LIBRARY ASSOCIATION
46th ANNUAL CMBCLA ASSOCIATION MEETING AGENDA

October 19, 2021 7:00pm

Call to order                  President Lesly Sanocki
Approval of minutes       2020 Annual Meeting
President’s Report        Lesly Sanocki
Treasurer’s Report      Jim Moreland

Executive Director’s Report  Peter Leonard
Audience Time
Reports of Standing Committees
    Development
    Second Edition
    Nominations-

Election of Directors
Announcements/Recognition
Adjournment

Immediately following Annual Meeting, the new board will meet to appoint officers and committee chairs for coming year

Cedar Mill Community Library Association
Board of Directors 2020-2021

Lesly Sanocki - President
Judy Erdman - Vice President
Jim Moreland - Treasurer
Rita Rivera - Secretary
    Hilary Barrett
    Anil Bhagavatula
    Deb Starr
    Jeanne Gustavson
    Roland Jarka
Bob Gill (resigned)
Lisa Wong
CEDAR MILL COMMUNITY LIBRARY ASSOCIATION MINUTES OF THE ANNUAL MEETING

Tuesday October 20, 2020 7:00 pm on Zoom

CALL TO ORDER: President Lesly Sanocki called the meeting to order at 7:00 pm.

PRESENT: Lesly Sanocki, Hilary Barrett, Terry Waitrovich, Deb Starr, Jim Moreland, Jeanne Gustavson, Judy Erdman, Bob Gill, Jea Seconi, Anil Bhagavatula

ABSENT: Rita Rivera

STAFF PRESENT: Peter Leonard, Tuesday Scott, Gweyn Rucker, Jen Imai, Marianne Coalson

MEMBERS: 20 attended

APPROVAL OF LAST ANNUAL MEETING MINUTES – OCTOBER 15, 2019

MOTION TO ACCEPT THE MINUTES: UNANIMOUSLY APPROVED.

REPORTS

• President’s Report — Lesly Sanocki  Staff have been working to serve the community in new and innovative ways


• Executive Director’s Report — Peter Leonard Opening Bethany Annex allowed Bethany Library to launch new programs and hosts meetings . The libraries issued 20,000 Youth Access Card to Beaverton School District students. Department Heads Lynne Erlandson and Nancy Spaulding retired. Read for Bees Winter Reading Challenge was taken up by local teachers and had the highest number of reading hours yet. The 2020 Library Levy campaign passed with 68.6% of the vote.

Impact of the pandemic: Libraries were closed on March 15, 2020 due to Covid-19 and expected to be closed for 2 weeks. The closure continued for several months. Staff worked remotely, helped patrons via phone and online, created online programs and storytimes.

Parking lot was paved during closure as part of Milltowner construction
Providing services- Curbside pick-up of held items began in July with pick-up by appointment only, then moved to no-appointment pick-ups. Returns were quarantined for 5 days. Prior to the pandemic, loans were 80% user self-serve. Through Curbside service, loans are 100% staff served.

Summer Reading: Staff members distributed over 1,000 packets of books and materials to children at free lunch sites throughout summer.

Staff resilience -staff and services evolve and improve.

Second Edition Resale held very successful Sidewalk Sales

Audience Time: Members asked questions of the board and staff members about the new parking lot, impact of pandemic on funding and replacement of retired staff members.

REPORTS OF STANDING COMMITTEES

- Development — Tuesday Scott - Fundraising income was less than the prior year due to the pandemic and because many of the prior year’s donations were specifically for the new Bethany Annex.

  Spring Appeal was cancelled. Sweets and Songs was cancelled. Fewer workplace donations and fewer corporate match gifts. Fewer renewals of expired recurring giving schedules. Many supporters still donated and gift averages were higher. New and more online fundraising resulted in new donors and additional gifts from established donors

- Community Relations — Tuesday Scott - developed branded marketing materials and design guidelines

  - More online promotion and content generation due to the pandemic
  - Large increase in subscriber and follower numbers

- Personnel—Report in printed annual report.

- Second Edition — Jeanne Gustavson - Second Edition Resale’s adapted to the pandemic by: Creating a safe sales model by launching successful Sidewalk Sales. Donation acceptance and processing has been streamlined. The store will be closed for 2 months beginning in mid-December to reorganize store layout and storage.

NOMINATIONS AND ELECTIONS Four board members’ terms expired Two opted to run again:

- Robert Gill
- Jeanne Gustavson
President Lesly Sanocki presented the slate of board member nominees to the members: Robert Gill, Jeanne Gustavson and Lisa Wong. The slate was unanimously elected by the members in attendance.

**ADJOURNMENT:** 7:59 pm Next Board Meeting November 17, 2020 at 7:00 PM on Zoom
Development & Communications

7/1/2020-6/30/2021
1680 gifts
$193,890.96 total
Donors: 903
New Donors: 212
Workplace Gifts: 165
Corporate Matches: 181

7/1/2019-6/30/2020
1416 gifts
$153,945.08 total
Donors: 687
New Donors: 43
Workplace Gifts: 132
Corporate Matches: 128

Nominations - Proposed Slate:

• Will Albright
• Dena Gutterman
• MaryBeth Piccirilli
• Stan Saunders

Election

Recognition of departing board members

Lesly Sanocki
Jim Moreland
Rita Rivera

New Board Special Meeting to elect officers