Cedar Mill Community Library Association
Annual Report

Thirty-Fourth Annual Meeting
October 20, 2009
CEDAR MILL COMMUNITY LIBRARY ASSOCIATION
AGENDA AND NOTICE OF
ANNUAL ASSOCIATION MEETING
Tuesday October 20, 2009
7:00 pm

Call to order President John Gruher
Approval of minutes 2008 Annual Meeting
Decision Item By-Laws Change - Article IV Section 3 (Board of Directors to elect officers at next regular board meeting following Annual Meeting) Change from: “at Special Meeting held with 1 week”

President’s Report John Gruher
Treasurer’s Report Gary Nees
Executive Director’s Report Peter Leonard

Audience Time

Reports of Standing Committees

Development
Community Relations
Marketing/Events
Personnel
Second Edition
Nominations

Election of Directors

Announcements

Recognition

Adjournment

The next monthly Board meeting will be held
Tuesday November 17, 2009 at 7:00 p.m. in the Library Meeting Room.
Cedar Mill Community Library Association
Board of Directors

2008-2009

John Gruher
President

Michele Greenwood
Vice President

Gary Nees
Treasurer

Steve Pearson
Secretary

Lisa Ard

David Dennison

Judy Goodman

Conrad Hutterli

Art Partridge

Paul Sander

Dan Woods
Cedar Mill Community Library Association
Staff Roster July 2009

ADMINISTRATION
Peter Leonard  Executive Director  Gwelyn Rucker  Business Manager
Harold Walkup  Office Assistant  Kevin Kelley  Volunteer Department Head
Dawn Anderson  Assistant to Director  Kevin Kaneta  Computer Specialist
Kurt Kellogg  Building Maintenance  Steve Anderson  Building Maintenance

ADULT SERVICES
Lynne Erlandson  Department Head  Laura Baca  Librarian
Karen Travillion  Librarian  Liz Gray Paulus  Librarian
Laura Torgerson  Ref Assistant  Michele Hjorting  Interlibrary Loan Asst
Becky Rose  Librarian  Judy Chen  Librarian
Jill Andrews  Library Clerk  Charles Dunham  Librarian
Maggie Novario  Librarian  Alison Dale Moore  Librarian
Barb Kesel

CIRCULATION
Diana Palmer  Department Head  Sarah Whitcher  Library Assistant
Shawn Gould  Volunteer Supervisor  Annie Cannon  Library Assistant
Susan Dean  Library Assistant  Jordan Barron  Library Assistant
Karen Seong  Library Assistant  Lisa McCullough  Library Assistant
Jennifer Imai  Library Assistant  Jean Hill  Library Assistant
Sarah Vanderpoel  Library Assistant  Kathy Lewis  Library Assistant
Eric Danks  Library Assistant  Pattie Hermann  Library Assistant
Linda Wethern  Library Assistant  Rocio Espinoza  Library Assistant
Stephen Hughes  Library Assistant  Michele Fricke  Library Assistant
Cindy Hansberry  Library Assistant  Carly Cohen  Library Assistant

TECHNICAL SERVICES
Rita Rivera  Department Head  Nancy Freeman  Acquisitions Specialist
Erin Middleton  Cataloger  Renata Milowski  Library Assistant – Acq
Amy Mihelich  Cataloger  Lisa Dunning  Library Assistant
Pam Ells  Library Assistant  Karen Seong  Assistant Periodicals

YOUTH SERVICES
Nancy Spaulding  Department Head  Alyson Juhnke  Librarian
Teresa Salatino  Librarian  Jody Westerman  Librarian/Outreach
Marta Wolczynska  Librarian  Mark Richardson  Young Adult Librarian
Becky Reichard  Librarian  Tina Wong  Librarian
Denise Fuller  Librarian  Sharon Mock  Storyteller
Julie Dean  Librarian  Heather Fuller  Library Assistant
Beverly Loveland  Librarian  Phoebe Wayne  Library Assistant
Rebecca Martin

BETHANY
Roxanne Wilcox  Branch Librarian  Shannon Caster  Library Assistant
Marianne Coalson  Librarian  Jeannie Miller  Library Assistant
Susan Reid  Library Assistant  Leanna Copenhaver  Library Assistant
Dusty Martin  Library Assistant  Kat Thakur  Library Assistant
Jeanine Stickle  Library Assistant  Kelly Anderson  Library Assistant
Maura Sullivan  Library Assistant  Julia Mueller  Library Assistant
Natalia Cirstea  Library Assistant  Alex Andrade  Library Assistant

SECOND EDITION
Nancy Paysinger  Shop Manager  Susan Still  Shop Assistant
Zoe Garza  Shop Assistant  Jennifer Bohanek  Shop Assistant
Emily Wells  Shop Assistant
Cedar Mill Community Library Association
Minutes of the Annual Meeting
Tuesday, July 15, 2008

Board Members Present: Michele Greenwood, John Gruher, Conrad Hutterli, Gloria Lee, Gary Nees, Steve Pearson, Mary Wheelwright

Board Members Absent: David Dennison, Judy Goodman, Paul Sander, Dan Woods

Staff Present: Peter Leonard, Dawn Anderson, Kevin Kelley, Diana Palmer, Rita Rivera, Nancy Spaulding, Gweyn Rucker, Marta Wolczynska, Jody Westerman

Also Present: Several CMCLA members and invited guests, including Art Partridge, Ray and Barbara Lokting, Jack and Georgie Thurber, Harry Bodine, Lisa Ard, others.

Special Meeting to Amend Association By-Laws
John Gruher called the Special Meeting to order at 7:30 pm. The board recently adopted a modification to the Association By-Laws changing the date and time of the Association’s annual meeting from 7:30 pm on the third Tuesday of July to 7:00 pm on the third Tuesday of October. This change was placed before the membership for ratification in this Special Meeting, pursuant to Article XIII Section 2 of the Association By-Laws. The membership present passed a motion to ratify the aforementioned By-Laws change, by unanimous voice vote. The Special Meeting was adjourned at 7:34 pm.

Call to Order: President John Gruher called the Annual Meeting to order at 7:34 pm, and welcomed the audience.

Approval of Minutes: A motion was made and seconded to approve the minutes of the July 17, 2007 annual meeting as distributed and said minutes were approved by unanimous voice vote.

President’s Report: President John Gruher addressed the meeting. The Association’s Bethany branch opened about a year ago and has been very popular. This June, the branch circulated in excess of 32,000 items, which is greater than the number currently in its collection. Opening this branch represented a leap of faith by the board and staff. A great job was done getting it set up and opened quickly. Given that it is so popular, should it be expanded? The board is looking at some options. In the past year the Association engaged a development (fund-raising) consultant and received a report including short and longer term recommendations. Some of the short term recommendations have been implemented and fund raising income has increased. John expressed his gratitude to Association volunteers including the active board, library, and Second Edition volunteers.

Treasurer’s Report: Treasurer Gary Nees distributed a Summary of Operations for the fiscal year ending June 30, 2008 and took the audience through it line by line. Gary noted that the Association’s actual books and materials investment this year is substantially above the $273,000 shown in the report. The report shows cash spent; including donated books and materials the total figure for this year is about $454,000. Roughly $300,000 of that figure was invested in the Cedar Mill branch and $150,000 in Bethany. Reserves increased by about $110,000 to approximately $246,000.

An audience member asked whether the Association carries insurance and for what. Gweyn Rucker responded that the Association has insurance for the physical plant (occupancy), officers and directors’ coverage, and money transfer coverage. The expense is included in the “General Supplies” category.

Another question from the audience concerned how the County determines library funding. Gary responded that it is driven by a County services formula. An audience follow-up requested publication of the formula in the library newsletter.
An audience member asked whether maintaining a reserve fund inhibits future county funding. The response was that reserves are not linked with county funding. The latter must be entirely spent each year for library services and operations. The reserves are derived from other sources and allow the library to invest in things not provided for by county funding.

Executive Director’s Report: Peter Leonard’s 2007-2008 Executive Director’s Annual Report is included in the Association’s annual report packet. Peter discussed some highlights. We’ve seen a 20% increase in circulation from last year in Cedar Mill and Bethany combined. The new Bethany branch was a big undertaking. In the past year we added 20,000 items to the collection there, and last month 32,000 items were circulated from that branch. The libraries have a new web site, which is easier for staff to update, making the content more dynamic. WCCLS, the County library cooperative, also has a new web site, with a simpler URL – wccls.org. Early childhood literacy remains a focus area. This year the library added a Winter Reading and Arts Festival, which ran from December through March, as a complement to the regular Summer Reading program. This included cultural programs and artists, and the events generated over 2000 attendees. New funding has allowed the library to accelerate computer replacements – average age of library computers previously stood at over six years. At Cedar Mill space reorganization continues; recently the magazines were moved up onto the mezzanine. Peter concluded by expressing appreciation to the Association’s dedicated staff and volunteers.

Audience Time: John Gruher opened the floor for audience questions and comments. Member Jack Thurber stated that last year we had the 9th highest circulation in Oregon, and this year moved up to 6th position; still a bit behind Beaverton and Hillsboro. A comment was made that we’re reportedly the largest library run by a non-profit organization west of the Mississippi, but that hasn’t been checked for an update recently. An audience member asked about impact from the Saltzman Road widening project. John Gruher responded that there was controversy concerning whether a stoplight would be added at Dogwood (the street opposite library entrance). The County expects traffic disruption at least while conduit is laid. The “bump” at the street entrance will be smoothed out, and some parking spaces in the lower area by the shopping center will be lost.

Reports of Standing Committees: Note that various written committee reports are included in the Annual Meeting packet.

Community Relations: Conrad Hutterli thanked Association members for attending the meeting. He noted that people respond well to the library’s community relations activities.

Development: John Gruher referred the audience to the report on page 12 of the packet. After reviewing the consultant’s report, we’ve instituted some changes and will have more focused efforts going forward.

Gloria Lee noted that one doesn’t need to be on the board in order to serve on a board committee. Development help is needed, as for future expansion we’d need a significant capital campaign. Currently including Bethany we have about 26,000 square feet in service as compared to a standard-indicated 40,000 square feet to adequately serve this area’s population.

Personnel: No report.

Second Edition: John Gruher noted that Mary Wheelwright is resigning from the board in the near future, and Paul Sander has agreed to take over as board liaison to Second Edition.

Nominations: There are some errors in the written report on page 14 of the packet; in particular with respect to some of the currently-expiring board terms (should include Goodman and Pearson, not Dennison and Woods).

Election of Directors: Four board terms expire at this time. Of those, three board members have agreed to stand for reelection: Judy Goodman, Conrad Hutterli, and Steve Pearson. Gloria Lee will be leaving the board. The board put forward nominee Lisa Ard to fill the vacant position. The floor was opened for further nominations, but none was offered. A motion was made to elect the four mentioned nominees; said motion was approved by a unanimous voice vote.
Announcements:  A first birthday party for the Bethany Branch will be held there this Saturday from 2-4pm.

Recognition: The board recognized Gloria Lee for her service; she was the current longest-serving board member with about six years on the board.

Other Discussion: Harry Bodine addressed the audience representing People for Libraries, a grass roots committee supporting the Washington County Library Levy. Harry noted that the library levy will need to be renewed in 2010. People for Libraries hopes to rise initial funding for the next levy campaign during the intervening years by leveraging the annual Oregon political tax credit with donors. The goal for the Cedar Mill area is $950 each year.

Adjournment: A motion to adjourn was made and approved by voice vote and the meeting was adjourned at approximately 8:20 pm.

Respectfully submitted,

Steve Pearson, Secretary

Next Annual Meeting: Tuesday, October 20, 2009 at 7:00 PM
Lewis and Clark Meeting Rooms

CEDAR MILL COMMUNITY LIBRARY ASSOCIATION
EXECUTIVE DIRECTOR'S REPORT
2008-2009

CEDAR MILL COMMUNITY LIBRARY @ BETHANY
Branch use continued to grow and open hours were increased to match Cedar Mill hours. An extra book return was purchased and more staff were hired to keep up with growth. When 3 retail spaces across the street became available, we seized the opportunity to relocate the library. The new space at 4,600 square feet is 2 ½ times larger than the original location. Central Bethany extended our lease at the same terms as the original lease and 71 days after receiving the keys, the new library opened across the street.

The new library has 34 public seats, 7 public computers and wireless access. Expanded shelving can hold up to 50,000 items. A larger staff work room improves work flow and storage and provides more space for volunteers to help.

Total project cost was $125,000 or less than $30/square foot which is a fraction of what other libraries cost. (2008 national library average cost/sf was $187) Costs were controlled by using donations, volunteer labor and gently-used furniture.

The library was designed by staff, with professional design expertise provided pro-bono by TI Design. Painting was done by a crew of volunteers led by a professional painter who donated his services. A crew of volunteers, coordinated by a professional mover who volunteered his services, moved the library—all equipment, shelving, furniture and 15,000+ books across the street in 5 hours.

When the library opened to the public the following day, use again soared.

EARLY CHILDHOOD LITERACY
Youth services librarians continue their efforts to provide parents and caregivers with the skills and motivation to encourage children to read.

Cedar Mill served as the pilot site for the Reading for Healthy Families statewide program. Jody Westerman, youth outreach librarian, trained librarians and Healthy Start family support workers to share early literacy information with parents of young children.

13 Early literacy trainings for childcare providers and parents were provided in the library, on the Nike campus, at Head Start Parent meetings, and high school child development classes.

By working with care providers and parents, the library was able to extend our reach and serve new populations.

WINTER READING FESTIVAL & OREGON READS
As part of Oregon’s 150th birthday, libraries across the state organized groups to discuss Stubborn Twig by Lauren Kessler, a book about the internment of Japanese Americans from
Hood River during World War II. Cedar Mill used the immigrant theme to launch a series of programs with cultural demonstrations including ikebana, origami, and folk dancing. Librarian Mark Richardson started an oral history project recording the stories of local immigrants. He partnered with Sunset High School students taught by Matt Hiefield and posted the interviews as podcasts on our web site.

CIRCULATION GROWTH
Cedar Mill’s circulation started to plateau with a 3% increase while Bethany’s circulation increased by 81% making for a combined circulation increase of 15.1%. Strong growth in other county libraries put the overall county circulation increase at 15.8%.

Self-checkout and renewal remained at 42% of all circulation. The library is looking at ways to increase self-checkout in the coming year. The number of holds and the number of incoming and outgoing books from other libraries continue to increase and pose staffing and space challenges. Reconfiguration of the Cedar Mill circulation area was delayed until the Bethany branch expansion was completed.

TECHNICAL SERVICES
34,932 items were added to the collection this year. This is a 3% decrease in the number of materials added last year. Collection expenditures were 5% lower this year because the previous year had a large mid-year supplement to funding that restored collections after the levy passed. The total of added items includes 9,511 donated items which were worth more than $151,000. The library collection, not counting periodical issues, grew by a net total of 31,662 items to reach 244,416 by the end of June. Bethany’s collection grew from 20,952 to 30,163.

YOUTH SERVICES
Mark Richardson was appointed as the library’s first young adult librarian. He set up a variety of programs at both libraries and is organizing a Teen Council to plan and present more programs for that age group. He also set up library accounts in Facebook and Twitter as a new way of communicating library information.

2008 was the first year Bethany provided a Summer Reading program and participation skyrocketed with 4,673 kids enrolled at our 2 libraries. This was 737 more participants than last year. More than 9,137 people attended the 114 special summer programs sponsored by the libraries.

Youth services maintained a heavy schedule of storytimes and special programs throughout the year. During a typical week, the library hosted 13 storytimes for toddlers, and pre-schoolers. This includes 2 storytimes at Bethany and a new style of drop-in toddler program without pre-registration. Additional storytimes for local pre-schools were also scheduled frequently.

Throughout the year, 119 pre-school groups and 91 school-age groups visited the library. The library presented 115 Toddler Times, 58 Lap Times, 86 Baby Times and 64 Preschool Storytimes.
Librarian Beverly Loveland served as a guest lecturer at the Portland Community College Storytelling class.

**Youth Outreach**
Outreach takes books and early literacy information beyond the library walls.

“**Read While You Wait**” deposit collections in 2 locations and partnering with Washington County Childhood Care and Education Advisory Committee.

**BookShare Volunteers made 571 visits** and served more than 18,000 children in daycare sites and schools last year. This program expanded in 08-09 with the opening of Nike’s second childcare facility. Deliveries went from six boxes of books in Oct. ’08 to 22 boxes in June ’09.

**ADULT SERVICES**
Librarians Laura Baca and Mark Richardson used a grant from the Washington County Art, Heritage and Humanities Coalition and the Oregon Cultural Trust to develop a collection of **Book Club Kits**. Each kit has multiple copies of a book, a discussion guide and associated material. Author Molly Gloss spoke at the launch of this new service.

Librarian Liz Paulus developed a **new library catalog interface** that makes research databases more visible and as a result the in-library experience is now similar to our users’ experience at home.

Librarians began offering reference service via **texting**.

**Interlibrary Loan** requests are increasing at an unsustainable pace. Last year, transactions increased by 40% to 6,173. This year, ILL transactions increased by 61% to 9,967. Use of World Cat simplified submittal of ILL requests but the back end work has not been simplified. Cedar Mill and other WCCLS libraries are looking at applying some limits to manage this growth.

**Red Hot Reads**--a new Best Seller collection--was developed. This collection serves browsers by having non-holdable copies of popular books available in the library for check-out.

Special **programs** included Lawson Inada, poet laureate of Oregon, presenting a poetry workshop. The filmmaker of the film **Where’s Molly?** was a guest at a special screening by the Film Club.

**AUTOMATION**

Envisionware, a new public Internet timekeeper and **reservation software** helps reduce conflicts over Internet use.

The **library catalog, Polaris**, was upgraded to a new version.
Thanks to a Gates Foundation computer grant and restored levy funding, more than **40 computers were replaced or added**. Prior to this year, the average age of computers in the library was 6 years old. More upgrades are planned for the coming year.

**IBM provided a new laptop** for our computer training classes. This was secured through the efforts of volunteer Steve Pearson.

**Trust Management Services** provided a grant to develop a **laptop computer training lab**. 6 new laptops and a cart were added. This gives students a chance for hands-on computer use during classes. Classes can now be scheduled during the library’s open hours.

**STAFF AND VOLUNTEERS**

A library **In-service training day** was held on November 11.

Volunteer hours at the library and Second Edition increased this year. The **total volunteer hours in both areas were 48,944. This works out to the equivalent of 23.5 full time employees.** There has been a large increase in new volunteers. Some of this may be attributed to national efforts calling for people to get involved in public service as volunteers and the poor economy giving people time to volunteer while searching for work.

A touch screen volunteer time recording system was set up in Second Edition.

**The library bid farewell to the following staff:**

Jennifer Lan, Darren Heiber, Kim Anderson, Jan Gettling, Bruce Blaser, Garin Gonzalez, Cynthia Wong, Jeanine Stickel, and Evan Robb. Mary Jane Joyce retired after 29 years as a librarian at Cedar Mill.

**The library welcomed the following staff:**

Bethany: Julia Mueller, Dusty Martin, Leanna Copenhaver, Shannon Caster, Natalia Cirstea, Alex Andrade, Maura Sullivan, Kat Thakur,

Circulation: Stephen Hughes, Carly Cohen, Sarah Whitcher

Adult Services: Barb Kesel, Alison Dale Moore, Maggie Novario, Charles Dunham

Youth Services: Phoebe Wayne, Rebecca Martin

Administration: Harold Walkup

Second Edition: Susan Still, Emily Wells

**OTHER NOTES**

WCCLS hired **Consensus Group** from Kansas City to develop a governance and library service plan for the county. Consensus used surveys and held meetings with individual libraries to help chart a long term plan. Currently there is not a strong desire to change the governance of libraries in the county but triggers in the future such as reduced funding may move libraries towards a consolidated district type governance. The service plan looks at trends that libraries will face in the coming decade and offers some strategies to meet those trends.
Civic Technology performed a demographic analysis of county library use that combined marketing and census information with library use. The information generated was used as part of the county’s strategic plan and will guide local library planning efforts.

The library’s Board of Directors approved policies on Whistle Blowing, Document Retention and Destruction and Distribution of Free Materials. The Behavior Policy was also adjusted to permit beverages in closed containers in the library.

LOOKING FORWARD
The Bethany Branch expansion provides some respite from the community’s growing need for library services. For our community of 70,000 people, library standards recommend library space of 42-50,000 square feet. The combined Cedar Mill and Bethany facilities, totaling 29,000 square feet, is inadequate. Adding more square feet of library space will require private fund raising far beyond the scope of anything ever attempted by the library association. The association will continue to build support in Bethany and be alert for opportunities that may allow us to expand our space.

At the Cedar Mill library, we need to continue improving our facility to better serve our growing population. A planned reconfiguration of the circulation area will help handle the increasing number of returns and holds and create work space for more volunteers. Creating comfortable and inviting library spaces will be even more important as the library tries to build more community connections.

Efforts to encourage the next generation of readers will continue. The library will build on and seek new partnerships with agencies that serve children and families. Librarians will see their roles as teachers and coaches increase as they work with parents and caregivers.

Adult services will continue to serve life-long learners and readers and will look for new ways to connect readers with books in the physical and virtual library.

Construction along Saltzman Road may affect Cedar Mill library visits over the next 2 years but we’ll look for ways to deliver service while minimizing impact on our users.

Passage of the library levy scheduled for November 2010 will determine the future course of the library. The best way to ensure its approval is to reach out to community members and inform everyone about the library’s positive impact on the community.
DEVELOPMENT COMMITTEE REPORT
2008-2009

As part of the Gates Foundation computer grant, board members John Gruher and Michele Greenwood and Library Director Peter Leonard attended advocacy training. The Development Committee met regularly to work through the training and exercises. Focus: Bethany Expansion.

Plans for a library promotional video were developed and TVCTV was recruited to produce the video.

Unrestricted donations from individuals hit $105,592. An additional $54,018 in restricted donations such as grants and memorials were received. Grants included:

$ 2,500 Brenner Foundation - Summer Reading Reward Books
$ 1,100 IBM Laptop through efforts of volunteer Steve Pearson
$ 2,500 Wells Fargo – Summer Reading program for county
$ 3,500 Anonymous Family Foundation - Children’s Books for Bethany
$ 2,200 Schools + Library Corporation - Phone Services
$ 7,340 Trust Management Services - Laptop Computer Lab
$ 9,750 Bill & Melinda Gates Foundation - Public Computers

A 1997 Lexus was donated to the library by Bales/Findley and sold for $3,300.

The board held its 9th Annual “Sweets and Songs among the Stacks” donor appreciation event in February, coordinated by board member Judy Goodman. More than 90 people attended the event, which included desserts and musical entertainment by the 12th Avenue Hot Club.

A complete analysis of the year’s activity is in the appendix.

COMMUNITY RELATIONS COMMITTEE REPORT
2008-2009

Library volunteers distributed library information at 5 Bethany and Cedar Mill Concerts. A contingent led by Harry Bodine & Conrad Hutterli marched in the Cedar Hills July 4 Parade. A Coffee with the Director was held at the library in October.

The library participated in 6 Back-to-School Nights in Bethany and Cedar Mill. The Bethany Library sponsored a sign at the Westview soccer games.

Peter Leonard participated in the Saltzman Road Advisory Group. Construction begins in Fall, 2009 and will have a big impact on the streets around the Cedar Mill Library.

Peter Leonard is serving on a committee fundraising for the JQA Young House on Cornell Road.
MARKETING/EVENTS COMMITTEE REPORT
2008-2009

The 4th annual Spring Festival featuring the library’s *Bloom for Books Plant Sale* was held in May and raised over $3,117. The event was coordinated by volunteers Cori Bacher and Lisa Sleasman with marketing assistance by board member Judy Goodman.

Cori organized plant donations and nursery pot recycling efforts.

Held in conjunction with the Village Gallery of Arts 45th Birthday – artist demos, garden themed arts and crafts (donated $89). Tilly’s Gelato & More – coffee, pastry, gelato for sale (donated $50). In addition, Second Edition had fun garden-themed items for sale.

Took pre-orders and also sold additional plants on day of event. Pre-order plants were obtained from New Leaf Greenhouse. On day of sale plants included herb and vegetable starts from Pumpkin Ridge Gardens and perennials donated by many local gardeners.

PERSONNEL COMMITTEE REPORT
2008-2009

The committee is comprised of Mary Richardson, Michele Greenwood, and Gweyn Rucker. The employee handbook was reviewed and a few minor corrections were made to keep current.

NOMINATIONS COMMITTEE REPORT
2008-2009

Art Partridge was appointed to fill Mary Wheelwright’s vacant position.

Terms that expire in October 2009 are David Dennison, Dan Woods and Art Partridge. Nominees for those positions are Ed Carroll, Jim Mitchell and Emily Carlson.
SECOND EDITION REPORT
2008-2009

The shop had a great year. Sales increased by 10.7% to $252,679. Lack of storage and work space is a limiting factor. We contracted with Tuff Shed to build an 800 square foot garage next to the shop. A number of permitting glitches delayed the new space and it is not expected to be completed until late in 2009.

New energy efficient lighting was added to the shop. The shop was painted and re-arranged and some new locking display cases were added.

Volunteers began selling selected items on eBay.

A Fashion Show for Laurel Parc in Bethany was presented.

Procedures to comply with the Consumer Product Safety Commission rules on lead in children’s product were developed and implemented.

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<th>Gross Sales</th>
<th>Volunteer Hours</th>
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The Second Edition Resale Shop continues to be the main source of local community support for the library. Volunteers and staff in the shop make it all possible.
Cedar Mill Community Library Association
Statistical Summary for Year Ending June 30, 2009

696,623 Visits made to the library - up 15.5%
1,970,026 Items borrowed - up 15.1%
3,438 New borrowers received library cards – up 1.4%
48,196 Reference questions answered – down 1.8%
1,345 Programs for children presented – up 10.3%
49,076 Attended those programs – up 15.1%
219 Programs for adults offered – down 15.1%
3,253 Attended those programs – down 26.7%
305 Uses of the community room recorded – no change
3,860 Residents attended those meetings – down 21.5%
194,689 Books and Periodicals -- up 5.9%
27,550 Audio materials - up 52% and
22,177 Video materials - up 7.9%
48.8 Full time equivalent staff were assisted by
23.5 Full time equivalent volunteers to deliver this wonderful service.
Appendix

Statistics
Development Detail
Budget 2009/2010